

MARSTOW PARISH COUNCIL

Minutes of the meeting held on 23 September 2025 at St Matthews church Marstow

PRESENT A Williams (Chairman) R Mutlow N Roper M Wigmore M McLelland

ATTENDING K Shilton (Clerk)

APOLOGIES None received

DECLARATIONS OF INTERESTS M McLelland planning application 251736 also recorded in the register.

1 OPEN DISCUSSION FOR THE PUBLIC Not required

2 MINUTES OF THE LAST MEETING HELD ON 1 JULY 2025

These were agreed and confirmed by the members attending and signed by the Chairman.

3 ACTION POINTS FROM THE MINUTES

3.1 Drainage works carried out by Balfour Beatty – members reviewed the works completed in the parish following the site meetings with pc members and our locality steward. The meeting thanked BB for the works now completed as pc funds could not have provided such projects. Works on Boat Lane has commenced including a site visit from National Highways but further works are required. Discussion followed as to what route was the best for progression forward / completion as much as is possible regarding such a difficult site location prone to flooding. The meeting agreed to maintain the good relationship gained with Balfour Beatty - continue the further required phase 2 works and the works from National Highways required for drainage under the A40.

It was agreed the Chairman contact our locality steward on this matter together with the newly appointed BB flood team member for our parish area (details circulated by Clerk).

3.2 Site meeting with our locality steward various smaller issues – time available has concentrated on item 3.1.

3.3 Pencraig – missing 50mph warning speed sign A40. The Clerk has reported the matter to National Highways who have organised a replacement – as usual it will take time but is in process !

3.4 Lengthsman scheme works – the Clerk had written to one contactor requesting clarification to the quotation submitted and that a total cost of the works was required – as instructed at the last pc meeting. To date we have not received a response. The Chairman asked the Clerk to send a reminder.

R Mutlow reported that he was in contact with the other candidate and would meet shortly for a review as agreed.

3.5 Potential ditch works / grant application HC – the meeting agreed not to further this opportunity / application.

4 PLANNING MATTERS AND APPLICATIONS

Application received and comments submitted.

251736 land at Newlands – self build dwelling and garage.

Members (exception M McLelland – declaration) had submitted no objections to this application. The meeting was minded of the correspondence received by a resident on this application including questions regarding section 106 submissions.

Members reviewed their reasons given which in summary was for an application of one additional dwelling on a lane with many already established dwellings over various time periods. The issues regarding opinions of increased traffic due to this proposal were considered small in comparison with the established dwellings and everyday traffic flow on this lane. Regarding other matters of consideration in such a build the members deferred to the conclusions of the various qualified agencies appointed by planning.

5 WARD COUNCILLOR REPORT / COMMENTS

The monthly report had been circulated to members and was available on the pc website. There were no further comments.

6 FINANCE MATTERS AND ADMINISTRATION

The Clerk reviewed the status of the bank account.

Administration matters

Data Protection Act 2000 – to be a part of external audit. The Clerk reviewed what papers and explanations were already on the pc website regarding this matter and confirmed that no public related information was held or published. The Clerk will review all documents and explanations we have available to the public and will revise if appropriate. The pc will also be required to register our website and will arrange this with our appointed website officer.

Biodiversity Policy – a new government incentive being taken up by many Town and Parish Councils with appointed working groups including the involvement of resident groups.

Martyn's Law – central government policy for public meetings. Such meetings held by our pc would not involve this guidance – the Clerk will remain minded particularly of any revisions.

7 GENERAL CORRESPONDENCE RECEIVED / DISTRIBUTED

The meeting had no further comments.

PARISH RELATED CORRESPONDENCE

Wye consortium of councils meeting – noted

A40 landslip works update – noted

Resident correspondence relating to planning 251736 – reference was made to item 4.

8 REPORTS FROM COUNCIL MEMBERS – VERBAL

Lorry parked on A40 slip road Marstow – The Chairman has reported this to the police and has an incident number.

Ashe Farm layby – litter and refuse tipping on the increase.

Pencraig to Glewstone lane – someone with a huge thirst keeps tipping bottles into a drain and blocking it !

Glewstone – the speed warning roundels painted on the road are becoming worn – this was a pc paid community commissioning development project.

Pencraig speed van and radar gun visits – request of recent numbers involved – freedom of information request.

9 ITEMS FOR THE NEXT AGENDA

Updates on action points and related matters

Budget preparation / resolution precept request for year 2026 / 2027

The meeting started at 7.30pm and ended at 8.45pm

Signed

Chairman

Date

NEXT MEETING PROPOSED FOR 25 NOVEMBER 2025 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW – SHOULD HOWEVER URGENT BUSINESS MATTERS ARISE IN THE MEANTIME THEN A FURTHER MEETING WILL BE CALLED.